

St. John's Lutheran Church  
2451 Fairview Lane  
Mound, MN 55364

**Position:** Associate Pastor

**Reports to:** Senior Pastor

**General Description:**

To realize the vision of St. John's by overseeing all ministries involving Youth and Family to our members and the Westonka community, as well as general Pastoral duties as directed by the Senior Pastor.

**Primary Pastoral Qualifications per Constitution of St. John's Evangelical Lutheran Church, Chapter 9 C9.01-C9.21:**

The Associate Pastor must fulfill all of the qualifications as laid out by the St. John's constitution.

**Scope of Position:**

To initially realize the vision of St. John's by overseeing all ministries involving youth at St. John's and the community. For approximately the first two years this would occupy 80% of the total work load. This includes supervision of Director of Children's Ministries, Sunday School, Nursery Coordinator and Children's Choir.

The remaining percentage of work load would be occupied by general Pastoral duties as directed by the Senior Pastor.

In years to come, it is St. John's goal to hire a full-time Youth Director, thereby allowing the Youth portion of the work load to be reduced to 50% or less and adding additional roles and responsibilities as defined by the Sr. Pastor and based upon the strategic plan.

**Responsibilities:**

Partner with the congregation to increase our members' participation, deepen their passion and commitment related to Christian Education, Children, Youth and Family ministries. Plan, train, direct, and inspire building committees and/or groups to support these ministries.

**Children, Youth and Family Ministry:**

Develop and administer a comprehensive program that will minister to the spiritual, emotional, educational and social needs of families. Moreover, create opportunities to connect with and develop relationships with the children, youth and families of St. John's. Explore possibilities of developing a liaison relationship with Kid's Core, Headstart and the Westonka schools.

**Christian Education:**

Develop and implement a comprehensive Confirmation program and, in partnership with the Senior Pastor, provide adult education opportunities.

**Pastoral Responsibilities:**

At the direction of the Senior Pastor lead worship, share preaching responsibilities 25% of the time, officiate at baptisms, weddings and funerals. The Associate Pastor must also share with the Senior Pastor in being "on-call" for emergency situations, attend Staff meetings, and always maintain direct and frequent communication with the Senior Pastor.